



## **EMPLOYMENT OPPORTUNITY**

### **AGRIBUSINESS INCUBATION AND ENTREPRENEURSHIP OFFICER CEDO Agribusiness Incubation Hub**

#### **Position Description**

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#### **JOB SUMMARY**

CEDO seeks applications from dynamic and innovative Ugandans for the position of *Agribusiness Incubation & Entrepreneurship Officer*, to support CEDO's Agribusiness Innovation and Acceleration Initiatives (CABI) under the Tugende Tutandike Programme. The position will be based at the CABI Hub in Masindi Municipality. The incumbent will report directly to the Manager, Agribusiness Incubation, and administratively to Head of Programs.

CABI is committed to nurturing viable agribusinesses to success by partnering innovative thinkers with effective management. CABI provides business planning, Entrepreneurship, short hands-on skilling, networking, technical assistance, life-skills and youths mentorship with successful professionals and experts. The ideal candidate should have a strong background in entrepreneurship and agribusiness management, with a deep understanding of input markets, small-holder market linkages and working with different partners and frontline staff. He/she should be highly experienced in business development, enterprise capacity building, value chain strengthening, market linkages and private sector engagement in the agricultural sector.

Established in 1992, CEDO-Uganda is committed to support vulnerable populations affected by poverty, poor health and social insecurity in Uganda, and to accompany them in building a better future. CEDO's Agribusiness interventions seek to create sustainable and inclusive agricultural systems that benefit both rural smallholder farmers and urban youth farmers through the integration of resilient production systems, and climate smart agronomic practices, and youth-oriented agri-business models that contribute to improved food security, increased income, and enhanced environmental sustainability.

#### **Duties and Responsibilities:**

#### **Implement and Report on all Activities:**

1. Collaborate with the CABI team to develop the Hub growth plans and strategies.

2. Design and implement initiatives that enhance the skills of incubatees and frontline team (agribusiness advisors and mentors).
3. Develop and efficiently manage timelines, budgets, and resources of the Hub.
4. Develop quality reports and impact stories, and track key performance metrics and deliverables.

### **Business Development**

1. Identify, develop and facilitate useful partnerships and linkages between incubatees and the different market players, including input suppliers, aggregators, processors, and commodity buyers, all geared toward ensuring incubatees have easier access to sustainable markets for their products.
2. Identify and develop useful partnerships with financial service providers and facilitate linkages and access to finance, credit, and insurance services for incubatees to support their investment and expansion.
3. Provide training, coaching, and mentorship to Incubatees, business mentors and advisors and other value chain actors to enhance their understanding of agribusiness concepts and practices.
4. Provide technical support and guidance to incubatees, business mentors and advisors and entrepreneurs in the target communities on effective agribusiness management practices.
5. Conduct financial analyses, including cost-benefit analyses, profitability assessments, and risk management, to determine the financial feasibility and sustainability of various agribusiness technologies, and develop innovative concepts for commercialization and incubation.
6. Working alongside the MEL department, develop and implement monitoring and evaluation frameworks to track progress and outcomes.
7. Generate resources through conventional and innovative programs and incorporate revenue generation systems.
8. Collect and analyze data on Hub activities, impact, and effectiveness.
9. Carrying out any other lawful duty allocated by a supervisor.

### **Stakeholder Engagement:**

1. Collaborate with government agencies, NGOs, financial institutions, market actors, and other stakeholders to foster partnerships and ensure project alignment.
2. Facilitate dialogues, workshops, and knowledge-sharing sessions with stakeholders to promote collaboration and exchange of ideas.

### **Reporting:**

- Compile monthly and quarterly reports (with illustrations such as graphs) to indicate the progress of the programme implementation activities.
- Prepare reports and presentations summarizing project results and lessons learned. Any other duties as may be directed by the line manager.

## **QUALIFICATIONS AND EXPERIENCE**

- Bachelor's degree in Agri-business, Agricultural Economics, or related field.
- A minimum of 3 years' experience in a similar role is an added advantage.
- Experience in using mobile-based agri-business solutions and other innovative digital technology is desirable.
- Strong knowledge of agribusiness development, market analysis, value chain development, and market-oriented approaches.
- Experience in developing partnerships with agro-input companies and market actors including aggregators, processors etc. in the agricultural sector.
- Proven experience in project implementation in the agricultural sector with a focus on agribusiness.
- Excellent facilitation and communication (in person and using digital platforms) skills, with explicit capabilities in providing business trainings and marketing.
- Good command of local languages particularly swahili and lunyoro /or Luo Languages.
- Strong organizational skills in order to balance competing priorities
- Ability to work independently to efficiently meet deadlines
- Demonstrates CEDO's core values of accountability, collaboration, integrity, ambition, and creativity.

## **HOW TO APPLY:**

The Successful applicant will be required to start on 15<sup>th</sup> January, 2025. Therefore, all suitably qualified candidates should send their applications including a cover letter, curriculum vitae, and copies of academic documents to:

### **Director of Operations**

CEDO Uganda

18Km Bombo Road, Kigoogwa –Kiryamuli.

P.O. Box 16829, Kampala Uganda

Email: [hr.cedouganda@gmail.com](mailto:hr.cedouganda@gmail.com) clearly indicating the position applied for in the subject line of the e-mail. not later than Friday 10<sup>th</sup> January 2025, by 5:00pm. Please provide a reliable 24-hour phone contact. Only short-listed candidates will be contacted for interviews.

CEDO is an equal opportunity employer. Female Candidates are encouraged to apply.